

Memorial Town Hall, 1 Library Street, Georgetown, MA 01833

Ph. (978) 352-5755 Fax (978) 352-5727

BOARD OF SELECTMEN MEETING MINUTES

Memorial Town Hall

7/9/12

7:00 PM – General Meeting

3rd Floor Meeting Room

Selectmen Present: C. David Surface, Chairman; Gary Fowler, Clerk; Stephen Smith; Stuart M. Egenberg

Others Present: Michael Farrell, Town Administrator; Janet Pantano, Administrative Assistant

Absent: Philip Trapani

Call to Order

Mr. Surface called the meeting to order at 7:00PM.

Pledge of Allegiance

Mr. Surface expressed condolences to the Durkee Family on the passing of John Durkee.

Warrant & Minutes

Warrant to be signed

Minutes June 11 & 25; Executive Session June 25, 2012

Mr. Egenberg moved to approve the minutes of June 11, 2012. Mr. Fowler seconded the motion and the motion was approved by a unanimous vote.

Mr. Egenberg moved to approve the minutes of June 25, 2012. Mr. Fowler seconded the motion and the motion was approved by a unanimous vote.

Mr. Egenberg moved to approve the Executive Session minutes of June 25, 2012. Mr. Fowler seconded the motion and the motion was approved by a unanimous vote.

Board Business

Middle/High School Improvement Plan

Pat Saitta, Owners Project Manager and Carl Franceschi, Architect DRA were present
Mr. Surface stated that the SBC had questions from MSBA on improvements they would like the town to make to M/H School. He stated that some are difficult for the town to achieve.

Carl Franceschi stated that the MSBA has asked what the intentions are for the M/H School what is the town able and willing to do. He stated that there are some capitol and program issues and in the memo MSBA asks what the plan of action is. He stated that

they can give a list of what is being done. Mr. Surface stated that Peter Durkee has put in for FEMA grants for drainage at the School and the ESCO will be making changes to lighting and HVAC upgrades. He stated that Carol Jacobs will draft a letter to MSBA and Pat Saitta will work with her on this. Mr. Saitta stated that they are looking for some more detail in the memo. He stated that in the memo they are looking for a commitment from the Town for improvements to M/H School to get to the level that MSBA wants would mean another study. Mr. Surface stated that he believes that they have to have an article at the STM to do the study and this would give the SBC time to get documents together. He stated that there are no dollars available so a Feasibility study would need to be done at the High School. Mr. Saitta stated that they will need \$100k that Mr. Durkee would require to fund the FEMA work. Mr. Saitta stated that it is huge that the MSBA will reimburse the town for some of the improvements at the High School. Mr. Fowler asked if they would have to bring the whole M/H School project up to code for any work done. He asked what the timeline is as they have not discussed this. Mr. Surface stated that at the next meeting they would open the warrant for a fall Special Town Meeting. Mr. Farrell stated that they would have to have an article for debt exclusion on the fall general Election in November and wording must be to the State by August 1st. Mr. Surface asked for a joint meeting of the Selectmen, School Building Committee, and School Committee on July 26th. Mr. Franceschi stated that on July 24th the SBC will meet to vote on the final documents to go to the MSBA. Mr. Smith stated that there is a lot administrative work to get on the November Federal Election. Mr. Surface stated that they also have to wait to get free cash certified before a date is set for a special town meeting.

NPDES PII Small MS4 General Permit Annual Report-for approval and signature

Howard Snyder, Town Planner was present

Mr. Snyder explained the report and that it was for Stormwater and surface water runoff and explained how the town is handling the runoff. He stated that this involves the Highway Dept cleaning catch basins, BoH on reporting of bacteria levels at ponds, etc. Mr. Surface stated that with this report will the town be in compliance. Mr. Snyder stated yes with this report they would be. Mr. Fowler asked about the bacteria counts if they are for the storm drains. Mr. Snyder stated that the BoH monitors the counts at American Legion Park and Camp Leslie.

Mr. Egenberg moved to accept the *NPDES PII Small MS4 General Permit Annual Report* as presented. Mr. Smith seconded the motion and the motion was approved by a unanimous vote.

Parker River Landing Trustees-Lighting/Paul McDonough and trustees to be present

Paul McDonough, Thomas O'Brien Trustees of Parker River Landing presented to the board

Mr. McDonough explained that the trustees are looking for relief of payment of street lights. He explained that there are 51 units and they pay taxes to the town and plow their own streets and pay for street lights. Mr. Surface stated that they have a condo fee and that fee covers all common areas. He stated that he is trustee at Little's Hill Subdivision and they have the same issue. He stated that it is a private property and the residents all

own the property. Mr. McDonough stated that they feel they should be on an even field with other residents who pay taxes. He asked if the town would lower their taxes. Mr. Surface stated that a homeowner who buys into a condo they are responsible for the cost. Mr. McDonough stated that he does know of private roads that are plowed by the town. He stated they want equability. Mr. Surface stated if we do for one condo they would have to be done for all. Discussion on condo's and why it is this way and that the homeowners should of know of the costs as it is in their homeowner agreement. Mr. Smith asked the cost per home a month. Mr. McDonough stated that the costs are about \$30. Mr. Fowler stated that one of the issues the town has had is the cost of street lights and the town does not have to light streets but Georgetown has chosen to light its public ways. Wayne Snow stated Boxford only has 8 lights in town. Mr. Surface explained that if a road is intended to be accepted the town plows for public safety. Mr. Smith stated also that once a road is accepted the town receives Chapter 90 funds from the State and their road is private. Mr. Farrell explained that the roads plowed are acceptable and voted by the BoS to plow. Mr. Farrell stated Mr. McDonough asked if the Electric Dept would install energy efficient bulbs. Mr. Snow stated that he can not go on private property and do electrical work. Mr. Smith stated that Town runs the Town not the BoS and they could go to Town Meeting for a change.

Mr. Snow stated their electricity is on a meter like a resident. He stated that if they went private it would be more expensive. He stated that they need to manage their lighting better. He stated that they could have a lighting company come in and could reduce their cost with new lights with timers, etc. He stated that he could give them some recommendations of who to talk with. Mr. O'Brien asked if Mr. Snow would meet with them to discuss this. Mr. Snow stated that he would.

Discussion of the condition of Elm Street and the effect of a possible new school-Peter Durkee to be present

Mr. Surface stated because of the passing of Mr. Durkee's brother they will table this issue for tonight. Mr. Fowler asked what they were going to discuss. Mr. Surface stated he wanted to know ahead of time of any major issues on drainage, cost, etc.

Mr. Dawes asked if this has been a discussion of the SBC as Mr. Surface and Mr. Durkee are on the committee. He stated that the architect was adamant that Elm Street is not part of the project. Mr. Surface stated that MSBA will not be part of any improvements to Elm Street but the town should be working on this. Mr. Fowler asked if this could be part of the same bond. Mr. Farrell stated that it could be on the same bond but not reimbursable by the State. He stated that the School plan has \$300K earmarked for this area.

Selectmen's Report

Policy for Common Victualler License

Mr. Egenberg went over the changes to the document and some additional changes needed. Mr. Smith asked about the difference of renewals and new applicants. He does not want to make it complicated for businesses at the end of the year and would like to

separate new and renewals. He asked for the policy to be emailed so he could make some changes.

Policy on Approval of Contracts

Hold for now.

Town Administrator's Report

ESCO-Update

Mr. Farrell stated that the contract with ARM formerly LINC was signed a week and a half ago and there will be a kick off meeting tomorrow morning. He stated that they need a green light memo from bond counsel. He stated that once we have the memo we can issue a notice to proceed.

Approvals

Public Safety Septic Improvements/Hancock Engineering Contract to be signed

Mr. Farrell stated that this is for the Public Safety Septic Improvements and for the architect to start the plans.

Mr. Smith moved to approve the contract with Hancock Engineering for the public Safety Septic Improvements. Mr. Egenberg seconded the motion and the motion was approved by a unanimous vote.

MVRTA-Van contract to be signed

Mr. Smith moved to accept the contract with the Merrimack Valley Regional Transit Authority to lease a van for \$1/year. Mr. Egenberg seconded the motion and the motion was approved by a unanimous vote.

Theresa Riley, Nelson Street

Ms. Riley asked about the safety issues at Baldpate Hospital and if anyone has addressed this. Mr. Surface stated that he met with the Doctor who runs the Hospital recently. She stated that 6 days after moving into their home a Baldpate resident left the hospital and came knocking on her door to use their phone. She stated that they have no security and the Georgetown Police is all there is. Mr. Surface stated he would meet with them to discuss and let them know what he learned from the director. He stated they could set up a meeting with the director also.

Grant Application Park & Recreation Commission

Lou Mammolette and Jim DiMento were present.

Mr. Mammolette stated that the P & R has been working on a park area behind the New Life Community Church and the town could receive up to \$400k with this grant. He stated that the grant is due this week he had thought it would be due the end of the August. He stated that it is not a very complicated grant. Mr. Surface asked if P & R is on board with the Grant. Mr. DiMento stated that they are on board. Mr. Mammolette explained some issues with the site and the road and with Stormwater issues. He stated that with this grant it will help to build to the next phase. He stated that they hope to do some clearing this fall. He stated that the whole project will cost about \$900K and they

have \$550k. He stated that it is hard to do the work without all the funds. Mr. DiMento stated that the permitting process has been delayed and that is the P & R not the architect that has made the delays. Mr. Egenberg asked if the permitting has to be done first. Mr. Mammolette stated that they are working on this. Mr. Surface stated that he will be around to sign the Grant this week if needed.

Christmas tree at the Civil War Monument

Mr. Fowler asked what is happening with the tree out front at the Civil War Monument. Mr. DiMento stated that the tree will be coming down and a tree will be going up near the Park & Ride. Mr. Surface stated that before the tree was cut down the issue was to come back before the Selectmen.

Next Meeting

Monday, July 23, 2012 at 7:00PM, Town Hall, 3rd Floor meeting room.

Thursday, July 26, 2012 at 7:00PM, Town Hall, 3rd Floor meeting room joint meeting with School Committee and School Building Committee.

Mr. Smith moved to adjourn. Mr. Egenberg seconded the motion and the motion was approved by a unanimous vote.

Meeting adjourned at 8:32PM.

Minutes transcribed by J. Pantano.